

Second Regional Review of the Global Compact for Safe, Orderly, and Regular Migration (GCM)

8-10 October 2024

Addis Ababa, Ethiopia

Information note for participants

The Second Regional Review of the Global Compact for Safe, Orderly, and Regular Migration (GCM) will be held at the Ethiopian Skylight Hotel in Addis Ababa from 8 to 10 October 2024. The present document contains general information on meeting arrangements that may be helpful for those making travel arrangements and participating in the session.

In order to keep costs down and protect the environment, this information note will be available in electronic format only. Additional information on the Second GCM Conference is provided on a dedicated web page of the Economic Commission for Africa (ECA) and on the United Nations Network on Migration website.

Conference overview

The 2nd Regional Review aims to enhance regional cooperation among Member States in assessing the progress of implementing the Global Compact for Safe, Orderly, and Regular Migration (GCM) and to formulate recommendations for the upcoming International Migration Review Forum (IMRF) in 2026.

A Multi-stakeholder Consultation will be held on the 8th of October 2024 at the Skylight Hotel in Addis Ababa.

For more information, please refer to the provisional programme of work, available at: <https://migrationnetwork.un.org/africa2024>

Meeting venue

The 2nd Regional Review of GCM will be held at the Ethiopian Skylight Hotel in Addis Ababa. Contact information for the venue is as follows:

Skylight Conference Room

Telephone: +251 11 667 1090/

+251 11 681 8181/+251 11 617 6389

Email: reservation@ethiopiaskylighthotel.com

Website: www.ethiopiaskylighthotel.com

Visa and immigration requirements

All meeting participants travelling to Ethiopia must hold a passport that is valid for a minimum period of six months from the date of intended entry and contain at least two consecutive empty visa pages.

To assist participants in obtaining visas upon their arrival at Addis Ababa Bole International Airport, the secretariat of the Forum will need to receive the following documents at least 15 working days in advance:

- a) Copy of passport (must be valid for at least six months beyond the expected date of entry into Ethiopia);
- b) Flight details (arrival and departure);
- c) Name of the booked hotel.

Participants who intend to request a visa upon arrival at Addis Ababa Bole International Airport should carry with them their personal official letter of invitation and a copy of the note verbale listing the session participants, for presentation to the airline staff at the check-in desk at the airport of departure and to the Ethiopian immigration authorities upon arrival.

The application fee for a single-entry 30-day conference visa is \$52.

For the issuance of journalist visas, the application procedure is the same as described above (see www.evisa.gov.et/information/journalistvisa).

ECA will send a note verbale to the Ministry of Foreign Affairs and the Immigration Nationality and Vital Events Agency of Ethiopia to facilitate the issuance of visas upon arrival for all confirmed participants. The note verbale will be shared with confirmed participants to support their request for a visa. In order for your name to be included in the note verbale, we require a copy of your passport as soon as possible.

For sponsored participants, please note that visa fees are already covered in the daily subsistence allowance and will not be reimbursed.

Holders of diplomatic and service passports or a United Nations laissez-passer will receive a free visa upon arrival.

Bank receipts for money exchanged at the airport must be kept securely, as they may be requested by officials at the airport upon departure.

All questions relating to visas should be sent to: eca-protocolservice@un.org.

Airport reception

Officers from the ECA Protocol and Liaison Services Unit, Ethiopian protocol authorities and representatives of the Ministry of Finance of Ethiopia will be available at the airport to provide you with assistance as needed, such as in relation to immigration formalities and luggage retrieval. Addis Ababa Bole International Airport is located close to the city centre.

Airport transfer

You should contact the hotel at which you have chosen to stay to arrange your transfer from the airport to your hotel.

Hotel accommodation

All participants must contact hotels directly to arrange, confirm and guarantee their bookings. Negotiated, special United Nations rates for hotel rooms are available for participants staying at the hotels listed in annex I of the present information note. The deadline for confirming reservations at those hotels is two weeks before the start of the session. Reservations that have not been confirmed by that deadline will be released. The hotels will then accept accommodation requests only on the basis of room availability. All participants are kindly requested to note that ECA will not be in a position to arrange hotel accommodation if they fail to make their own arrangements beforehand directly with the hotel of their choice.

Delegate accreditation

Government delegations are requested to submit to ECA their letters of nomination, duly signed by the appropriate authorities of their respective Governments, at their earliest convenience, but no later than Thursday, 19 September 2024. The letters must indicate the names, titles and contact details of the representatives nominated to attend the meeting and can be submitted online using the link provided in the invitations sent by ECA.

Questions regarding the delegate accreditation procedure should be directed to:

Gideon Rutaremwa
Population Affairs Officer
Gender, Poverty and Social Policy Division
Economic Commission for Africa
Email: rutaremwa@un.org

Registration and identification badges

Online registration

You must register online through the link to the Indico platform. You are encouraged to do so before 19 September 2024, to ensure that credentials and visas can be processed and that badges can be issued as quickly as possible. The online system makes it easier to log the details required from participants and facilitates logistical preparations. For ease of reference, the registration can be accessed through:

<https://indico.un.org/event/1013158/registrations/>

Badges

Access to the Conference venue is restricted, and a valid badge must be presented to gain entry. Conference badges will be available for collection each day beginning on 8 October 2024, from 8 a.m. to 5 p.m., in the Abyssinia Grand Ball Room at the Skylight Hotel.

For security reasons, Conference badges must be displayed at all times and must be shown to gain access to the Forum venue and meeting rooms. If you lose your badge, you should immediately report the loss at the registration counter.

Facilities and services

Accommodation for persons with disabilities

In the spirit of inclusion contained in the Sustainable Development Goals, the organizers will take measures to make the Conference accessible for persons with disabilities.

Internet and a paper-smart approach

ECA will adopt a paper-smart organizational approach during the 2nd Regional Review of GCM. Participants are

strongly encouraged to use electronic media as much as possible, and every effort will be made to reduce the number of documents printed. To help to achieve this objective, high-density wireless connectivity will be made available at the Forum. The Wi-Fi password designated for this event will be communicated to all delegates upon arrival at the meeting venue and will be made visible in all areas where delegates will gather.

Please be advised that Blackberry services are not available in Ethiopia.

Since the Conference is a paper-smart event, only electronic versions of Conference documents will be made available to participants. All documents will be available via the ECA paper-smart portal (<https://papersmart.uneca.org/meeting>) and on the web page dedicated to Forum documents <https://migrationnetwork.un.org/africa2024>.

Those who are attending the event in person are advised to bring their own devices (e.g. laptop computer, tablet or smartphone) to download and view the documents.

Working languages

The working languages of the Conference are English and French.

Practical information

Currency

The official currency of Ethiopia is the Ethiopian birr. The Birr is a floated currency and rates vary daily however, One United States dollar is roughly equal to approximately 100 birr. Credit and debit cards, such as American Express, Diners Club International, Mastercard and Visa, are accepted in Ethiopia. Automatic teller machines (ATMs) are also available.

Mobile phone services

Ethio Telecom and Safaricom are the main mobile phone companies in the country that offer prepaid SIM cards, and they have roaming agreements with partners in many countries. Any purchaser of a SIM card must be registered in order to activate the card. Registration can be done at the time of purchase. You will need to show your passport when purchasing a SIM card from authorized vendors. You can purchase SIM cards and credit at the airport or the conference venue.

Health requirements

Ethiopian Civil Aviation Authority has issued a directive regarding the recent outbreak of Monkey Pox as per below guidelines;

- All passengers arriving in Addis Ababa travelling from the affected countries **listed below** are required to complete a Traveler's Health Screening Form using the link https://redcap.link/travelers_screening before arrival at Bole international Airport public Health screening counters.

- Travellers Health Screening forms must also be completed by layover passengers staying in hotels in Addis Ababa before continuing their journey.

For more information visit <https://www.ethiopianairlines.com/aa/travel-updates/monkey-pox-regulation-updates>

Addis Ababa is located at an altitude of 2,400 m above sea level, which may induce altitude sickness in some people. If you have experienced altitude sickness in the past, reconsider whether you must travel to Addis Ababa. Alternatively, consult your physician to obtain appropriate medication for the condition. The risks related to altitude sickness are higher for individuals with multiple health problems (comorbidities) and can result in serious health consequences. Please discuss your health issues with your physician before embarking on the trip.

Participants are advised to ensure that their vaccinations are up to date at least four to six weeks before travelling to Ethiopia. Vaccination against yellow fever is required for travellers who have departed from or transited through a country with a risk of yellow fever transmission no more than six days before arriving in Ethiopia. Please check the validity of your vaccination card and update it accordingly.

A medical team with an ambulance will be on standby at the United Nations Conference Centre in Addis Ababa to provide first aid, emergency care and stabilization. Participants who develop serious medical emergencies can then be transferred to the referral hospitals listed in annex II.

The United Nations Health Care Centre, which is located on the premises of the ECA compound, is open 24 hours per day, 7 days per week, and is able to provide outpatient care and emergency services, including ambulance services, to conference participants throughout the duration of the meeting. The Centre can be reached through the following emergency number, either by calling direct or via WhatsApp:

+251 92 990 8433. All services provided at the United Nations Health Care Centre are provided on a fee basis.

A list of hospitals and clinics in Addis Ababa where participants may seek medical assistance is provided in annex II.

Media accreditation

All media representatives will require accreditation from the host Government and the Conference secretariat.

Media representatives travelling from outside Ethiopia will be required to fill out an equipment form to facilitate customs clearance. The form will be shared upon request; such requests should be sent to denekews.uneca@un.org.

Media representatives based in Ethiopia may register on site. If registering on site, you will need to present your letter of assignment and passport or other form of identification at the designated media desk at the meeting venue. On-site registration will open on Sunday, 21 April 2024. Please contact denekews.uneca@un.org closer to that time for more information on the exact location.

Security advisory

Addis Ababa is a relatively safe city for travellers and conference activities. The Government of Ethiopia will provide adequate security support at the meeting venue and hotels. Participants and visitors are advised to remain security-

conscious, stay alert and vigilant, maintain a low profile, avoid going anywhere alone when possible, avoid going out at night and report any incident to the security team.

While you are at the conference venue, please ensure that you:

- Wear your conference badge visibly and show it to any authorized person who asks to see it
- Do not leave bags and parcels unattended, as they may be confiscated and destroyed
- Do not bring unauthorized persons, including children, into the conference facilities
- Look after your valuables
- Check that you have all your documents and personal items before you leave the conference halls and meeting rooms
- Inform the Security and Safety Service or a security officer on duty if you lose anything valuable

When you are in your hotel, please follow the safety advice below:

- Upon entering and leaving your room, make sure that you have locked the door
- Before leaving, inspect your room to make sure that no money, jewellery, cameras or other valuables are visible
- Deposit valuables or any other important portable items at the reception desk and ask for a receipt, or leave them in the safe in your hotel room
- Should you observe anything suspicious or unusual, please inform the Security and Safety Service or a security officer.

Emergency contacts

United Nations Security Control Centre:

Telephone: +251115516537/+251115512945/ +251115445060,

WhatsApp: +251 976585689/+251965233688

Department of Safety and Security Operations Centre:

Mobile phone: +251986894397

Landlines: +251 11 544 44 41 and +251 11 544 44 44

Addis Ababa Police: 991/+251111110111

Federal Police: 816/+251115526302

About Ethiopia

Ethiopia is an expansive, landlocked country in the Horn of Africa. Its capital city, Addis Ababa, is situated at an altitude of 2,400 m. Ethiopia is a multi-ethnic State in which 83 languages and 200 dialects are spoken. Agriculture is the backbone of the national economy, and the principal exports from this sector include coffee, oil seeds, pulses, flowers, vegetables, sugar and animal feed. About 90 per cent of the population earns a living from the land. There is also a vibrant livestock sector, exports from which include cattle, hides and skins.

Climate

Ethiopia has two main seasons. The dry season is from October to May, and the rainy season starts in late June and ends in September. Temperatures vary depending on the season and altitude. Since there is a possibility of cool



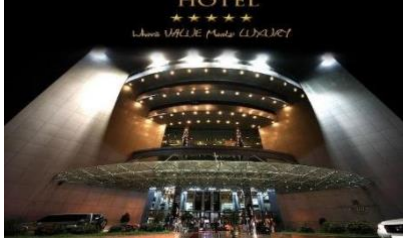

weather at night and after heavy rains, participants may wish to bring a jacket or sweater with them.

Time zone

The time zone is GMT+3 all year long.

Designated Hotels

Hotel	Contact details	Type of room	United Nations rate	Distance from meeting
	<p>Aphrodite International Hotel Telephone: +251 11 557 2220</p> <p>Contact: Mr. Adissu +251 91 379 7670 Email: aphroditeinhotel@gmail.com Addishotel9@gmail.com</p> <p>Website: www.AphroditeAddis.com</p>	Single standard room	\$60.00 Inclusive of breakfast and all taxes	5.5 KM
	<p>Elilly International Hotel</p> <p>Telephone: +251 11 558 7777/ +251 11 558 7773 +251 11 558 7770</p> <p>Fax: +251 11 558 5200</p> <p>Contact: Ms. Elisa Shume +251 91 367 5196</p> <p>Email: event@elillyhotel.com reservation@elillyhotel.com info@elillyhotel.com</p> <p>Website: www.elillyhotel.com</p>	Standard room	\$80.00 Inclusive of breakfast and all taxes	5.4 KM
	<p>Friendship International Hotel Telephone: +251 11 667 0202</p> <p>Contact: Mr. Tesfaye +251 91 169 0911</p> <p>Email: marketing@friendshiphotel.com.et</p>	Standard room (king) Deluxe room	\$60.00 \$70.00 Inclusive of breakfast and all taxes	1.3 KM
	<p>Harmony Hotel</p> <p>Telephone: +251 11 618 3100</p> <p>Fax: +251 11 618 2910</p> <p>Contact: Ms. Eyerusalem +251 93 861 6161/+251 91 386 7778</p> <p>Email: marketing3@harmonyhotelethiopia.com marketingdirector@harmonyhotelethiopia.com</p> <p>Website: www.harmonyhotelethiopia.com</p>	Sheba queen room	\$60.00 Inclusive of breakfast and all taxes	1.6 KM

Hotel	Contact details	Type of room	United Nations rate	Distance from meeting
	<p>Hilton Hotel Telephone: +251 11 551 8400/+251 11 517 0000/ +251 11 551 0064 Fax: +251 11 551 1718 Contact: Mr. Daniel Gelaw Email: reservations.addisababa@hilton.com</p>	<p>Garden wing room (standard) King room</p>	<p>\$120.00 \$132.00 Inclusive of breakfast and all taxes</p>	<p>6.3 KM</p>
	<p>Hyatt Regency Hotel Telephone: +251 11 517 1234 +251 91 189 0886 Contact: Ms. Meron Email: addisababa.regency@hyatt.com Meron.afework@hyatt.com</p>	<p>Standard room</p>	<p>\$228.00 Inclusive of breakfast and all taxes</p>	<p>4.5 KM</p>
	<p>Inter Luxury Hotel Telephone: +251 11 550 5066/+251 11 518 0444 Fax: +251 11 554 0090/+251 11 554 0096 Contact: Christie +251 91 162 0301 Email: christie.dawit@interluxuryhotel.com reservation@interluxuryhotel.com Website: https://interluxuryhotel.com/</p>	<p>King deluxe (standard) room</p>	<p>\$80.00 Inclusive of breakfast and all taxes</p>	<p>5.3 KM</p>
	<p>Jupiter International Hotel – Kazanchis Telephone: +251 11 552 7333/+251 11 552 6370 Fax: +251 11 552 6418 Contact: Ms. Ayelech: +251 91 165 1810 Email: info@jupiterinternationalhotel.com reservations@jupiterinternationalhotel.com Website: www.jupiterinternationalhotel.com</p>	<p>Standard single room Deluxe room Twin room</p>	<p>\$75.00 \$90.00 \$110.00 Inclusive of breakfast and all taxes</p>	<p>5.3 KM</p>

	<p>Kaleb Hotel Telephone: +251 11 662 2200 Fax: +251 11 662 8098 Email: reservation@kalebhotel.com</p>	Single standard room	\$45.00 Inclusive of breakfast and all taxes	1.5 KM
	<p>Marriott Executive Apartments Telephone: +251 11 518 4600 Contact: Mr. Amare +251 91 168 9647 Email: reservation.adder@marriott.com Website: www.marriott.com/adder</p>	Single room	\$160.00 Plus 26.5 per cent tax, breakfast included	4.6 KM
	<p>Nigist Towers Hotel and Apartments Telephone: +251 11 550 9770 Contact: Ms. Rute +251 91 152 3173 Email: info@nigisttowers.com nigisttowers@gmail.com Website: www.nigisttowers.com</p>	Studio One-bedroom suite Two-bedroom suite	\$72.45 \$84.53 \$114.70 Inclusive of all taxes, breakfast not included	5.3 KM
	<p>Radisson Blu Hotel Telephone: +251 11 515 7600/+251 11 517 0400 Fax: +251 11 515 7601 Contact: Ms. Elleni +251 92 146 7702 Email: elleni.surafel@radissonblu.com reservations.addisababa@radissonblu.com Website: www.radissonblu.com</p>	Single standard room	\$158.00 Inclusive of breakfast and all taxes	5.3 KM
	<p>Ramada Hotel Telephone: +251 11 639 3939 Contact: Ms. Eden +251 98 063 6086 Email: info@ramadaaddis.com eden.melese@ramadaaddis.com Website: www.ramadaaddis.com</p>	Superior room	\$90.00 Plus 26.5 per cent tax, breakfast included	1.6 KM
	<p>Saro-Maria Hotel Telephone: +251 11 667 2167/+251 11 667 2168 Fax: +251 11 667 2121 Contact: Mr. Henok +251 91 250 6628 Email: info@saromariahotel.com reservation@saromariahotel.com sales.marketing1@saromariahotel.com Website: www.saromariahotel.com</p>	Single standard room	\$90.00 Inclusive of breakfast and all taxes	1.3 KM
<i>Hotel</i>	<i>Contact details</i>	<i>Type of room</i>	<i>United Nations rate</i>	<i>Distance from meeting</i>

	<p>Sheraton Hotel Telephone: +251 11 517 1717 Fax: +251 11 517 2727 Contact: Ms. Rute +251 911 20 00 34 Email: reservations.addisethiopia@luxury-collection.com Website: www.marriott.com/en-us/hotels/addic-sheraton-addis-a-luxury-collection-hotel-addis-ababa/overview/</p>	<p>Club room (single) Executive room</p>	<p>\$255.00 \$366.00 Plus 26.5 per cent tax, breakfast included</p>	<p>6.3 KM</p>
	<p>Ethiopian Skylight Hotel Telephone: +251 11 667 1090/ +251 11 681 8181/+251 11 617 6389 Email: reservation@ethiopiaskylighthotel.com Website: www.ethiopiaskylighthotel.com</p>	<p>Single room Double room</p>	<p>\$93.00 \$109.00 Plus 26.5 per cent tax, breakfast included</p>	<p>Meeting location</p>
	<p>Grand Palace Suites and Hotel Telephone: +251 93 630 6533/+251 93 630 6533 Contact: Ms. Hanna Email: sales@grandpalaceaddis.com info@grandpalaceaddis.com Website: www.grandpalaceaddis.com</p>	<p>Single standard room Deluxe room</p>	<p>\$70.00 \$120.00 Inclusive of breakfast and all taxes</p>	<p>5.6 KM</p>
	<p>Yebo Hotel and Spa Telephone: +251 96 914 1296 Contact: Natnael Zerom Email: yebonati01@gmail.com Website: https://yebo-hotel-spa.hotels-addisababa.com/en/</p>	<p>Standard Deluxe Twin bed</p>	<p>\$60.00 \$70.00 \$90.00</p>	<p>8.1 KM</p>
	<p>Diplomat Luxury Furnished Apartments Telephone: +251 11 372 9550, +251 11 372 9551 or +251 11 372 9552 Contact: Beteslassie Yiheyis Email: addisdiplomat@gmail.com Website: https://diplomatapartment.com</p>	<p>Executive suite Standard suite One-bedroom suite Junior suite Studio suite</p>	<p>\$100.00 \$90.00 \$80.00 \$65.00 \$55.00</p>	<p>7.8 KM</p>
<p><i>Hotel</i></p>	<p><i>Contact details</i></p>	<p><i>Type of room</i></p>	<p><i>United Nations rate</i></p>	<p><i>Distance from meeting</i></p>

	<p>Victoria Guest House Apartments Telephone: +251 11 369 2112 Email : info@victoriaguesthouseaddis.net Website: https://victoriaguesthouseaddis.net</p>	<p>Deluxe Standard Suite Luxury suite Family room</p>	<p>\$86.00 \$60.00 \$103.00 \$127.00 \$153.00</p>	<p>6.8 KM</p>
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