Organizers

Contact

Event

Event title

GCM objectives covered by the event

Date/Time (please indicate timezone)

Duration

Format (hybrid, online, in-person)

Interpretation provided: Yes/No

**Short description of your event:**

**Outcomes**: it is recommended that your event calls for action and generates tangible outcomes.

**Names of speakers or panelists**:

**Tentative agenda**

**We recommend that your event includes:**

* Introduction: (XX minutes)
* Presentations:
* Q&A
* Closing remarks
* Moderator

Participants

**Describe your target audience**:

Communication

Websites of the organizing entities:

Social media accounts of the organizing entities: